


CleanBC Better Homes and Home Renovation Rebate Programs Invoice Requirements

Your window and door invoice needs to have all the information identified below in order to meet the program documentation requirements.

SAMPLE INVOICE



The Window & Door Company 1
123 Main Street Vancouver, BC V2M 4L8
1 (866) 875-2736 2
hello@wdc.com


3 **PO#:** 112100
GST 123456789 RT 0001

INSTALLATION ADDRESS 5

Mr. Joe Bewarm 4
4353 Ontario Street
Vancouver, BC
V2M 4L8

	INVOICE DATE	PLEASE PAY	DUE DATE
	02/01/20	\$11,130.00	02/01/20

DESCRIPTION	HRS/QTY	RATE	SUBTOTAL
6 Supply and replace 13 windows: <i>Window Manufacturer: Super Efficient Glass Ltd.</i> <i>Window Model: SEG-2000 Series</i> A <i>Certified By: RCB (Recognized Certifying Body)</i> <i>Reference Number: NR0000-00000001-ES</i> 7 B <i>Window Specs: triple glazed, argon fill, insulated spacer, U-factor 1.2 W/m²-K</i> Energy performance labels for each window provided to homeowner.	13	\$730.00	\$9,490.00
6 Supply and replace 2 exterior doors: <i>Door Manufacturer: Super Door Company</i> A <i>Door Model: 1/2 Lite Series</i> 7 B <i>Certified By: RCB (Recognized Certifying Body)</i> <i>Reference Number: NR0000-00000001-ES</i> <i>Door Specs: U-Factor 1.2 W/m²-K</i> Energy performance labels for each window provided to homeowner.	2	\$1,200.00	\$2,400.00
SUBTOTAL			\$11,890.00 8
		GST (5%)	\$594.50
		TOTAL	\$12,484.50


9

- 1 Contractor's company name & address
- 2 Contractor's contact information
- 3 Invoice number & contractor GST number
- 4 Invoice date
- 5 Participant name & address
- 6 Description of work, number of windows & doors installed
- 7 Certification of each window and door including:
 - A Make & model numbers for all windows and doors
 - OR**
 - NRCan reference numbers or Certified Products Directory (CPD) number provided by one of the following certifying bodies:
 - Canadian Standards Association (CSA);
 - Intertek Canada (Intertek);
 - Labtest Certification (LC);
 - QAI Laboratories (QAI); or
 - National Fenestration Ratings Council (NFRC)
 - AND**
 - B Metric U-Factor rating (W/m²-K) of each window and door
- 8 Cost (including labour)
- 9 Proof of payment or payment plan (e.g. PAID stamp)

This document was developed to explain program invoice requirements. It is not an official rebate program document. All pricing and energy efficiency upgrade information is provided for example purposes only and does not represent a typical price or a recommended product. We accept no liability for any incomplete, inaccurate, or out of date information displayed.

For a complete list of current rebate amounts, product eligibility, documentation requirements, and terms and conditions, visit bchydro.com/homerebates, fortisbc.com/homerebates, and betterhomesbc.ca.

Document updated January 2020.

