


CleanBC Better Homes Energy Savings Program Sample Invoice

Invoice Requirements – Window and Doors Upgrade

Your window and door invoice needs to have all the information identified below to meet the program documentation requirements.

| SAMPLE INVOICE | | | | | | | | | | | | | |
|---|---|---|--------------|------------|----------|----------|--------------|-------------------|------------------------------------|-------------------|------------------------|-----------------|--|
|  | 1. The AHSP Company 1234 Main St. Vancouver, BC, V7J 2M3 2. hello@AHSP.com ; 866-238-1234 | 3. PO # 112099 GST # 123456789 RT 0001 | | | | | | | | | | | |
| 5. Installation Address | Joe Bewarm 4353 Ontario St. Vancouver, BC V2M 4L8 | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #333; color: white;">INVOICE DATE</th> <th style="background-color: #333; color: white;">PLEASE PAY</th> <th style="background-color: #333; color: white;">DUE DATE</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">30/06/24</td> <td style="text-align: center;">\$345.00</td> <td style="text-align: center;">30/07/24</td> </tr> </tbody> </table> | INVOICE DATE | PLEASE PAY | DUE DATE | 30/06/24 | \$345.00 | 30/07/24 | | | | | |
| INVOICE DATE | PLEASE PAY | DUE DATE | | | | | | | | | | | |
| 30/06/24 | \$345.00 | 30/07/24 | | | | | | | | | | | |
| DESCRIPTION | HRS/QTY | RATE | SUBTOTAL | | | | | | | | | | |
| 6. Supply and replace 8 Windows 7. a. Window manufacturer: Super-Efficient Glass Ltd. <i>Window Model: SEG-2000 Series</i> b. <i>Certified By: RCB (Recognized Certifying Body)</i> <i>Reference Number: NR0000-00000001-ES</i> c. <i>Window Specs: triple glazed, argon fill, insulated spacer, U-factor 1.2 W/m²-K</i> | 8 | \$360.00 | \$2,880.00 | | | | | | | | | | |
| 6. Supply and replace 2 exterior doors 7. a. Door manufacturer: Super Door Company Door model: ½ Lite Series b. Certified by: RCB (Recognized Certified Body) Ref #: NR0000-00000001-ES c. Door Specs: U-Factor 1.2 W/m ² -K | 2 | \$810.00 | \$1,620.00 | | | | | | | | | | |
| 8. Total Labour cost | 8 | \$200.00 | \$1,600.00 | | | | | | | | | | |
| 9. Participant eligibility code e.g. (ESP1, ESP2, ESP3- 23ba859fa) | | | | | | | | | | | | | |
| 10. | <table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 60%;">SUBTOTAL</td> <td style="text-align: right;">\$6,100.00</td> </tr> <tr> <td>GST (5%)</td> <td style="text-align: right;">\$305.00</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">\$6,405.00</td> </tr> <tr> <td>EnergySavingsProgramRebate*</td> <td style="text-align: right;">\$6,060.00</td> </tr> <tr> <td>11. Balance Due</td> <td style="text-align: right;">\$345.00</td> </tr> </tbody> </table> | | SUBTOTAL | \$6,100.00 | GST (5%) | \$305.00 | TOTAL | \$6,405.00 | EnergySavingsProgramRebate* | \$6,060.00 | 11. Balance Due | \$345.00 | |
| SUBTOTAL | \$6,100.00 | | | | | | | | | | | | |
| GST (5%) | \$305.00 | | | | | | | | | | | | |
| TOTAL | \$6,405.00 | | | | | | | | | | | | |
| EnergySavingsProgramRebate* | \$6,060.00 | | | | | | | | | | | | |
| 11. Balance Due | \$345.00 | | | | | | | | | | | | |

1. Contractor's company name & address
2. Contractor's contact info
3. Invoice # and contractor's GST #
4. Invoice date
5. Participant's name and address
6. Describe the work completed, number of windows & doors installed
7. Certification of each window and door including:
 - a. Brand & Model # for all windows and doors
 - OR**
 - b. NRCan reference # or Certified Products Directory (CPD#) provided by one of the following certifying bodies:
 - i. Canadian Standards Association (CSA);
 - ii. Intertek Canada (Intertek);
 - iii. Labtest Certification (LC);
 - iv. National Fenestration Ratings Council (NFRC)
 - AND**
 - c. Metric U-Factor rating (W/m²-K) of each window and door
8. Total Labour cost
9. Participant Energy Savings Plan eligibility code (ESP1, ESP2 or ESP3)
10. Invoice & Rebate calculation
11. Balance due = Participant Portion

* Rebate maximums differ based on the participant income level. Please ensure the proper amount is provided, contact the program if you have questions.

This document was developed to explain program invoice requirements. It is not an official rebate program document. All pricing and energy efficiency upgrade information is provided for example purposes only and does not represent a typical price or a recommended product. We accept no liability for any incomplete, inaccurate, or out of date information displayed.

For a complete list of current rebate amounts, product eligibility, documentation requirements, and terms and conditions, visit betterhomesbc.ca/rebates/energy-savings-program.

