

# CleanBC Better Homes Energy Savings Program Sample Invoice

## Invoice Requirements – Ventilation Upgrade

You must have an invoice from your approved ventilation contractor, who may install an eligible bathroom fan or HRV/ERV, for the ventilation rebate. Your ventilation invoice needs to have all the information identified below to meet the program documentation requirements.

### SAMPLE INVOICE

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**1. The AHSP Company**  
1234 Main St. Vancouver, BC, V7J 2M3  
2. [hello@AHSP.com](mailto:hello@AHSP.com); 866-238-1234

**3. PO # 112099**  
GST # 123456789 RT 0001

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**5. Installation Address**  
Joe Bewarm  
4353 Ontario St. Vancouver, BC V2M 4L8

INVOICE DATE	PLEASE PAY	DUE DATE
30/06/24	\$63.00	30/07/24

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DESCRIPTION	HRS/QTY	RATE	SUBTOTAL
<p><b>6.</b> Supply and installation of an eligible Heat Recovery Ventilation system to solve Homes humidity issues:</p> <p><b>7.</b> Brand: HRVBreath Model #: B08Y8SSBQX</p> <p><b>9.</b> Participant eligibility code e.g. (ESP1, ESP2, ESP3- 23ba859fa)</p>	1	\$1,200.00	\$1,200.00

SUBTOTAL	\$1,200.00
GST (5%)	\$60.00
TOTAL	\$1,260.00
<b>10.</b> <u>EnergySavingsProgramRebate*</u>	<u>\$1,197.00</u>
<b>11. Balance Due</b>	<b>\$63.00</b>

1. Contractor's company name & address
2. Contractor's contact info
3. Invoice # and contractor's GST #
4. Invoice date
5. Participant's name and address
6. Describe the work completed
7. Brand & Model # of equipment
8. Participant Energy Savings Plan eligibility code (ESP1, ESP2 or ESP3)
9. Invoice & Rebate calculation
10. Balance due = participant portion

\* Rebate maximums vary based on the participant income level. Please ensure the proper amount is provided, contact the program if you have questions.

This document was developed to explain program invoice requirements. It is not an official rebate program document. All pricing and energy efficiency upgrade information is provided for example purposes only and does not represent a typical price or a recommended product. We accept no liability for any incomplete, inaccurate, or out of date information displayed.

For a complete list of current rebate amounts, product eligibility, documentation requirements, and terms and conditions, visit [betterhomesbc.ca/rebates/energy-savings-program](http://betterhomesbc.ca/rebates/energy-savings-program).

