

# CleanBC Better Homes Energy Savings Program Sample Invoice

## Invoice Requirements – Electrical Service Upgrade

You must have an invoice from your electric contractor, who may be your heat pump contractor, and the electric utility for the electrical service upgrade rebate. The electrical contractor invoice needs to have all the information identified below to meet the program documentation requirements.

### SAMPLE INVOICE

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**1. The AHSP Company**  
1234 Main St. Vancouver, BC, V7J 2M3  
2. hello@AHSP.com; 866-238-1234

**3. PO # 112099**  
GST # 123456789 RT 0001

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**5. Installation Address**  
Joe Bewarm  
4353 Ontario St. Vancouver, BC  
V2M 4L8

INVOICE DATE	PLEASE PAY	DUE DATE
30/06/24	\$390.25	30/07/24

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DESCRIPTION	HRS/QTY	RATE	SUBTOTAL
6. Upgraded the electrical service, including weather head, mast and panel from 100amp to 200amp service.	4	\$200.00	\$800.00
7. Electrical permit: 1234567			
8. BC Hydro service upgrade invoice including taxes			\$1050.25
9. Participant eligibility code e.g. (ESP1, ESP2, ESP3- 23ba859fa)			

SUBTOTAL	\$800.00
GST (5%)	\$40.00
Subtotal (after tax)	\$840.00
10. Utility Invoice amount	\$1050.25
TOTAL	\$1890.25
Energy Savings Program Rebate*	\$1500.00
<b>11. Balance Due</b>	<b>\$390.25</b>

1. Contractor's company name & address
2. Contractor's contact info
3. Invoice # and contractor's GST #
4. Invoice date
5. Participant's name and address
6. Describe the work completed
7. Electrical permit #
8. Electric utility invoice amount
9. Participant Energy Savings Plan eligibility code (ESP1, ESP2 or ESP3)
10. Invoice & Rebate calculation
11. Balance due = participant portion

\* Rebate maximums vary based on the participant income level. Electrical service upgrades are only available to homes that are converting from oil, natural gas or propane heat. Please ensure the proper amount is provided, contact the program if you have questions.

This document was developed to explain program invoice requirements. It is not an official rebate program document. All pricing and energy efficiency upgrade information is provided for example purposes only and does not represent a typical price or a recommended product. We accept no liability for any incomplete, inaccurate, or out of date information displayed.

For a complete list of current rebate amounts, product eligibility, documentation requirements, and terms and conditions, visit [betterhomesbc.ca/rebates/energy-savings-program](http://betterhomesbc.ca/rebates/energy-savings-program).

