CleanBC Better Homes Energy Savings Program and CleanBC Energy Savings Program Condo and Apartment Rebate Landlord Consent Form

Application number (for administrative use)

For the property owner(s)/manager(s):

The CleanBC Better Homes Energy Savings Program and the CleanBC Better Homes Energy Savings Program Condo and Apartment Rebate (each, a "Program") provide enhanced rebates to income qualified homeowners and tenants for energy-saving home upgrades. The Program aims to help make life more affordable, improve the quality, comfort, and resiliency of homes, save energy, and reduce greenhouse gas (GHG) emissions. Depending on the applicable program, eligible upgrades include heat pumps and heat pump water heaters. Health and safety, ventilation, and electric service upgrades are also eligible if they are necessary and completed in association with a heat pump or heat pump water heater upgrade. Rebates cover a portion of project costs and are paid directly to Contractors, who will deduct the rebate(s) from the Participant's invoice.

As the property owner(s)/manager(s), you are receiving this form because your tenant needs to demonstrate that they have your permission to install upgrades in the home. The property owner(s)/manager(s) of the rental housing must complete this form in full and sign the declaration and consent below. Once your tenant has completed pre-registration and confirmed their eligibility, they will be given an eligibility code that the Registered Contractor will use to apply for rebates. As the Program funds upgrades to the property, it is expected that the property owner(s)/manager(s) will pay the remainder of the project cost not covered by the rebate(s). Please see the frequently asked questions (FAQ) attached to this form for more information.

Important notes:

- Participation in the Program may involve one or more separate offers (each an "Offer") with its own Rebate Eligibility Requirements and Participant Terms and Conditions. To be eligible for the Program, each Participant must satisfy the eligibility and other requirements set out in the Program Rebate Eligibility Requirements and Participant Terms and Conditions for the relevant Offer(s), available at betterhomesbc.ca. All capitalized terms that are used, but not defined, in this Landlord Consent Form have the meaning attributed to them in the foregoing documents.
- The term "property" means the home occupied by a tenant at the address listed in section 3 of this form.
- To be eligible for the Program, the property owner(s)/manager(s) of the rental property must complete this form in full and sign the declaration and consent below.
- If the property owner(s)/managers(s) agree to pay the cost of Upgrades not covered under the Program, Schedule A must be completed and signed by the property owner(s)/manager(s) and the tenant.
- Landlords and/or property owners are only eligible to participate in the program with two eligible properties that they either rent or have as a primary residence as part of the CleanBC Better Homes Energy Savings Program or ten eligible properties that they either rent or have as a primary residence as part of the CleanBC Better Homes Energy Savings Program Condo and Apartment Rebate.
- Return your signed form to the Participant.
- If you need assistance with this form, please contact us at 1-833-856-0333 or betterhomesESP@clearesult.com
- For more information on the Program, visit betterhomesbc.ca.

1. Property owner/manager information

Check one: ☐ Property owner ☐ Property manager

First and last name	Company name (if you are a property manager)		
Primary phone number	Alternative contact number	Email	
Mailing address	Town/city	Province BC	Postal code

2. Property co-owner information (complete this section if there is a co-owner)*

First and last name	Company name (if you are a property manager)		
Primary phone number	Alternative contact number	Email	
Mailing address	Town/city	Province BC	Postal code

*If there are more than two co-owners, please provide the information in section 2 for each additional owner, accompanied by a signature, on a separate page and attach it to this form.

3. Property information

Address	Town/city	Province BC	Postal code

Building type (select one):

☐ Single family home ☐ Duplex ☐ Row/Townhouse

	☐ Manufactured/Mobile home on permanent foundation ☐ Condo or Apartment	(up to 6 storeys) ☐ Other (please specify): ☐ Secondary suite in a	single family home (individually metered) ☐ Stacked townhome
Housing provider type (select one)			
	☐ Social housing ☐ Non-profit housing ☐ Co-op housing ☐ Private rental housing	☐ Strata housing ☐ Strata rental housing ☐ Equity co-op housing ☐ Other (please specify):	

Declaration and consent

By signing below, I/we declare that:

- I am/we are the legal owners or the property manager of the property listed in section 3 above and warrant that I/we have the authority to submit this Landlord Consent Form.
- If this form is being completed and executed by the property manager(s), by signing below I/we certify that I/we have authority to bind the property owner(s).
- I/we have read and understood the Rebate Eligibility Requirements and Participant Terms and Conditions for the relevant Offer(s).
  - CleanBC Energy Savings Program Rebate Eligibility Requirements and Participant Terms and Conditions
  - CleanBC Energy Savings Program Condo and Apartment Rebate Eligibility Requirements and Participant Terms and Conditions
- I/we agree to be bound by section 2, sections 5 through 9, and sections 12 through 16 of the Participant Terms and Conditions to the same extent as if I/ we are a Participant. I/we understand that the Upgrade(s) completed in my home are subject to the availability of funds and eligibility in accordance with the requirements and terms of the Program.
- I/we understand that, for the CleanBC Better Homes Energy Savings Program Condo and Apartment Rebate, installation of the Upgrade(s) may involve electrical capacity assessments and upgrades, placement of outdoor and indoor units, building penetrations and attachments to the building envelope, changes to the exterior appearance of the building, condensate management, and other work which may be required specific to the building or property.
- The information contained in this Landlord Consent Form is true and complete. I/we understand that any willful misstatements may cause the rejection of this application.
- I/we do not pay the utility bills for the property listed in section 3 above.
- I/we intend to keep this property as rental housing for income qualified tenants for at least one year following a tenants' acceptance into the Program. I/ we agree rent increases will not be implemented as a direct result of any improvements completed under this Program.
- I/we consent to the Administrators collecting and relying on the information submitted on this form. I/we acknowledge that the Administrators may contact me to verify the information submitted on this form or for the purposes of administering, implementing, or evaluating the Program.
- I understand that the Administrators collect, use and disclose personal information in accordance with applicable laws, the Participant Terms and Conditions, and applicable privacy policies, including:
  - **The Province of British Columbia** - *Freedom of Information and Protection of Privacy Act*, section 26(c). For more information, contact: Senior Energy Efficiency Coordinator - Residential at betterhomesbc@gov.bc.ca or PO Box 9314 Stn Prov Govt, 4th floor, 1810 Blanshard St, Victoria, BC, V8W 9N1.
  - **CLEAResult Canada** – *Freedom of Information and Protection of Privacy Act,* section 26(c). For more information, contact: CLEAResult Privacy Officer at department.it.security@clearesult.com or Suite 1622, 393 University Avenue, Toronto, ON, M5G 1E6.
  - **BC Hydro** – *Freedom of Information and Protection of Privacy Act* and BC Hydro's Privacy Policy (available at bchydro.com/privacy). BC Hydro's collection, use, and disclosure of personal information is authorized by sections 26(c) and (e), 32 and 33 of the Freedom of Information and Protection of Privacy Act. CLEAResult is subject to the BC Hydro Privacy Protection Schedule with respect to collection, use and storage of personal information. For more information, contact BC Hydro's Customer Service at 604-224-9376 or 1-800-224-9376 outside of the Lower Mainland.

Name (please print)	Signature	Date (Year/Month/Day)
Name (please print)	Signature	Date (Year/Month/Day)

Return the signed form to the Participant for submission.

Schedule A – Agreement for property owner(s)/manager(s) to pay costs not covered by the Program ("Agreement to Pay")

The property owner(s)/manager(s) acknowledge benefits will accrue to the property as a result of the Participant's involvement in the Program. The property owner(s)/manager(s) also acknowledge that the full cost of Upgrades are not covered under the Program, and that the Participant will be liable to pay the remainder of the project costs not covered by the rebate(s). As such the property owner(s)/ manager(s) agree that, in order to facilitate the Participant's participation in the Program, they will pay for costs not covered by the rebate(s) under the Program in accordance with the following terms:

1. The property owner(s)/manager(s) will:
    a. reimburse the Participant for amounts paid by the Participant to a contractor for Upgrades installed pursuant to the Program which are not covered by a rebate ("**Remaining Costs**") within 15 business days of the Participant providing the property owner(s)/manager(s) receipts or other supporting documentation or information establishing payment of the Remaining Costs has been made; or
    b. make arrangements to pay any Remaining Costs directly to the contractor within 15 business days of the Participant providing to the property owner(s)/manager(s) invoices or other supporting documentation or information establishing the value of Remaining Costs which must be paid.
2. If the property owner(s)/manager(s) does not pay the Remaining Costs within 15 business days, and the Participant is required to pay any additional amount as a result of such failure, the property owner(s)/manager(s) will reimburse the Participant for such amounts within 15 days of the Participant providing the owner(s)/manager(s) other supporting documentation or information establishing such amount.
3. If the property owner(s)/manager(s) does not pay the Remaining Costs within 30 business days, Participant is authorized to set-off any or all of the Remaining Costs against any amount owing as rent by the Participant to the property owner(s)/manager(s). The Participant agrees to notify the property owner(s)/manager(s) after any such set-off, provided that the failure to give such notice shall not affect the validity of the set-off.
4. The property owner(s)/manager(s) will not be required to pay any Remaining Costs arising as a result of the negligence or misconduct of the Participant.

If the person(s) signing this Agreement to Pay is a property owner(s), they represent and warrant that they have the authority to sign and be bound by this Agreement to Pay. If the person(s) signing this Agreement to Pay is a property manager(s), they represent and warrant that they have the authority to sign and be bound and to bind the property owner(s) by this Agreement to Pay.

Property owner(s)/manager(s):

Name (please print)	Signature	Date (Year/Month/Day)
Name (please print)	Signature	Date (Year/Month/Day)

Participant (tenant):

Name (please print)	Signature	Date (Year/Month/Day)

Note: To create a binding agreement, both the property owner(s)/manager(s) and the Participant must sign above.

Landlord Frequently Asked Questions

1. **Who are program rebates paid to?**

Program rebates are paid to contractors. After installing the upgrade(s) in your home, the contractor will apply for program rebates directly and deduct the rebate from the total amount owed on the invoice for the upgrade.

2. **What rebates are available?**

Rebate amounts vary by eligibile upgrade and are based on the qualifying income and number of people living in the household. For details on available rebates and current income criteria please visit the applicable program website:
CleanBC Better Homes Energy Savings Program

CleanBC Better Homes Energy Savings Program Condo and Apartment Rebate

3. **How do I benefit from participating in the program?**
   Your tenants may benefit from lower monthly energy costs, improved home comfort, and improved indoor air quality. Landlords benefit from leveraging rebates to make home upgrades more affordable. These upgrades can also make the home more environmentally friendly by reducing its carbon footprint.

4. **Can my tenant participate if I don't want to?**
   Unfortunately, without your consent your tenant is unable to participate in the program.

5. **Can tenants in my other rental properties apply to the program?**
   Yes, if your tenants and the property meet the requirements and terms of the program. Your tenant(s) are required to apply, and this Landlord Consent Form will need to be submitted for the applicable properties. Learn more about the program and how to apply by visiting betterhomesbc.ca.

6. **Who do I contact if I have questions or concerns about this program?**
   Please contact us at 1-833-856-0333 or betterhomesESP@clearesult.com.